



SILVA ORTIZ SUBCONTRACTOR RULES

The following list of job site rules shall be adhered to by all Subcontractors

1. All subcontractors must designate a job superintendent for the purpose of negotiations and meetings.
2. There must be a qualified foreman, fluent in English, designated on the job at all times when work is being performed under your contract.
3. All negotiations, trouble shooting and correspondence must be with Silva/Ortiz superintendent, and your foreman or superintendent only.
4. Subcontractor Superintendent and/or foreman will meet with Silva/Ortiz superintendent each morning, prior to commencement of work, to review that day's work.
5. Subcontractors must furnish as-builts, operating manuals, warranties, etc. as required by trade.
6. All subcontractors must employ an adequate work force to insure that all work is performed and completed on or ahead of schedule. Problems of any kind regarding job progress shall be reported to Silva/Ortiz's superintendent immediately.
7. Jobsite hours shall be 7:00 a.m. to 5:00 p.m. Work is to commence at 7:00 a.m. subcontractors are requested to keep regular work hours.
8. There shall be no loud radios. (No truck radios or I-pods). If contractors listen to the radio, please use discretion and have it only as loud as can be heard in your immediate work area. Please respect the rights of adjoining tenants.
9. There will be absolutely no consumption of alcohol or drugs on or around the premises, this rule will be strictly enforced. Disregarding this rule will cause cancellation of contract.
10. Hard hats are required on all Silva/Ortiz sites.
11. Workers must wear proper attire (long pants only, no shorts) and Proper footwear. Shirts must be plain or have logo of subcontractor. No competing contractor shirts or logos are allowed on site.
12. No visitors on site.
13. Anyone who consistently disregards the rules will be removed from the job by his employer at the request of Silva/Ortiz general contractors.
14. Subcontractors to obey our superintendents job specific rules.

THANK YOU FOR YOUR COOPERATION!